

RECRUITING CONTRIBUTORS TO NeLI

Contributing resources and reviews to NeLI (the National electronic Library for Infection <http://www.neli.org.uk/>) couldn't be easier – you can do it online.

To submit resources you don't even need a password.

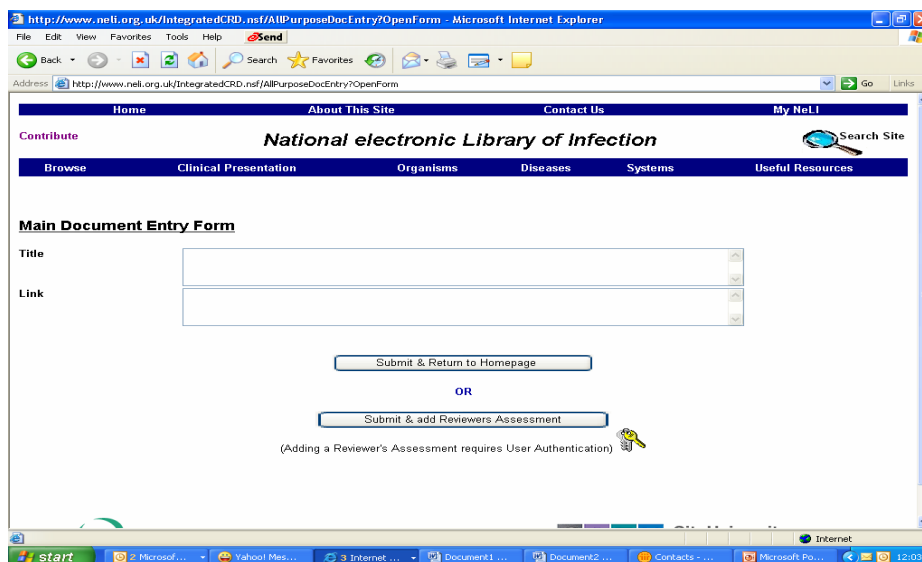
Click on the link below:

<http://www.neli.org.uk/IntegratedCRD.nsf/AllPurposeDocEntry?OpenForm>

or access the CONTRIBUTE section of the site (on the right hand side of the homepage).

To add a **new document only**, click [here](#). (click on the underlined here)

You will be presented with a screen that looks like this:

The screenshot shows a web browser window displaying the 'Main Document Entry Form' on the NeLI website. The browser's address bar shows the URL: http://www.neli.org.uk/IntegratedCRD.nsf/AllPurposeDocEntry?OpenForm. The website header includes navigation links: Home, About This Site, Contact Us, My NeLI, and a search bar. Below the header, there are tabs for 'Contribute', 'Browse', 'Clinical Presentation', 'Organisms', 'Diseases', 'Systems', and 'Useful Resources'. The main content area is titled 'Main Document Entry Form' and contains two text input fields: 'Title' and 'Link'. Below these fields are two buttons: 'Submit & Return to Homepage' and 'Submit & add Reviewers Assessment'. A note below the second button states: '(Adding a Reviewer's Assessment requires User Authentication)'. The browser's taskbar at the bottom shows several open applications, including Microsoft Word, Internet Explorer, and Yahoo! Messenger.

Type in or copy and paste the document title into the TITLE field.
Copy and paste the document URL into the LINK field.

Then submit the document by clicking on the button that says “Submit and return to homepage”. Your resource will then be entered onto our database and be subject to editorial approval. Following this, it will be made available via NeLI (<http://www.neli.org.uk>) for public viewing. If you can not find your document let us know.

BECOMING A NeLI REVIEWER

To do this you will need to contact Dr Steve D'Souza (s.dsouza@city.ac.uk) and he will supply you with a username and password. Armed with this you can then start to submit reviews to NeLI. Again access the CONTRIBUTE section of the site.

To add a **new document AND its review**, click [here](#).  (click on the underlined here)

You will be presented with a screen like the previous one but this time when you come to submit click on the submission button that states “Submit and add Reviewers Assessment”. You will be prompted to add your username and password. Then the following screen will appear

The screenshot shows a web browser window displaying the National Electronic Library of Infection (NeLI) website. The page is titled "National electronic Library of Infection" and features a navigation menu with options like "Home", "About This Site", "Contact Us", and "My NeLI". The main content area is divided into two sections: "REVIEW - Document Details" and "REVIEW - Reviewer's Assessment".

The "REVIEW - Document Details" section contains the following information:

- Full Details:**
- Title:** test
- Link:** http://www.test.ac.uk

The "REVIEW - Reviewer's Assessment" section contains the following fields and options:

1. Short summary / abstract
2. What question is the document addressing?
3. Type of study
4. Methods valid & appropriate?
 Yes
 No
- Comments:
6. Any major problems and biases?
7. Any other important / relevant studies which confirm or contradict?
8. Keywords

Below the assessment fields is the "Reviewer's Details" section, which includes input fields for Name, Post, and Affiliations (Society / Organisation / Advisory Committee). A note at the bottom of this section states: "*** Note: These are the views of a professional expert rather than an official statement from his or her society, organisation or advisory committee." A "Submit" button is located at the bottom of the form.

At the bottom of the page, there is a footer with the following text: "Created by CeRC. Page last updated by Jane Mani-Saada j.mani-saada@city.ac.uk". Logos for the Department of Health (DH) and City University London are also present.

Once you have filled in all the above fields submit your signed review. Fields will grow to accommodate your text. Reviews will be approved by the NeLI team and posted on the site.

Many thanks on behalf of the NeLI team